

## 09/19/2023 Meeting Minutes

### Check In and Projects Update

- Antonia:
- Amy:
  - Planning fall social event, reaching out, getting quotes, move forward with them, figuring out real logistics, getting into a busy season
  - Meeting with Heid to talk about how to move forward with quotes
- West:
  - Treasurer is not seriously manageable without some kind of reform
  - Student work system, difficult with the number of people and large groups (30-40 group treasurer) Lots of admin tedious work, travel budget (need to make sure it is clear that this is only for students)
- Altamush:
  - Concur with West on Admin Issues;
  - DEI: able to recruit 3 people.
  - Email Altamush to see if they have interests, and will do the monthly meeting. We're seeing things are difficult for students to get in touch with the DEI Email.
    - Ideally would like to be better connected with the students to do something about issues -- did get a report.
- Kathrine:
  - Please email your proposed amended bylaws change for your role to us ASAP
  - Role review in bylaws
  - General Review
  - Link to [Bylaws Google Sheet](#) where you can propose bylaws changes (Internal)
    - Put the "[external version](#)" in announcements for public to comment
  - Rules Committee: We have 3 members total; I am currently cross-checking the GA List to see who's not already signed up to see if I can recruit 2 more.
    - We will probably have our first meeting next week or the week after.
    - Get a Zoom for SBA GA Meeting and recurring meeting G-Cal (Kathrine)
- Amanda:
- Megan:
  - We're students with lives outside of this; make sure to take care of yourselves.

### Agenda:

1. Student Org Transition Team Update (Megan and Libby)

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**Libby:** Student Orgs and what we're working towards; important to have SBA involved in the plan to transition the student org oversight to Student Affairs.

Libby inquired with other law schools, we're the only law school that doesn't incorporate student orgs in with the Student Affairs Committee.

- There are challenges related to student organizations. From the outset, in discussing this, it's been all about trying to give SBA the opportunity to get out of the business that prohibits creation of other activities. It's a great amount of work.
  - There will be more availabilities for opportunities.
  - SBA is integral in so many things, so it's a long-term process that we keep refining.
- Situations can also sometime crop up that strain relationships with other students, or detract from their studies. That's been the primary motivator, which is showing that there's an opportunity to create something that will help guide student orgs and will put in a structure that will enable more continuity year to year.
- As of March: you need to elect your officers NOW. You need to create some sort of strategic plan for the following year. You don't need to do do "nuts and bolts" but showing forward-thinking for the coming year, and pencil out the budget. We would probably set guidelines for modeling what CAS does with their student orgs---> determine what they're categorized as (ie: subject matter, recreation, affinity, etc.). This could maybe affect the funding that they're eligible based on the category that they're in.
  - Megan is sitting in on these meetings with Faculty.
- The hope is through the next 6 months we'll get more input from other sources.
  - Who knew that for a student org to do a bake sale, they have to get approval re: the name of the school is affiliated.
- Students need to be notified of processes; the information needs to be available.
  - E.g. a ProCard for student groups that have to be reimbursed?
  - Changing the business practice.

Specific Things to Share:

- Student org events: students have been allowed to get LCC Permits Events. For liability reasons, we're not going to continue that practice. We'll have this meeting.

An email will go out; we recognize the cost issue that this will create. We're prepared to work with student orgs to brainstorm alternatives; we've talked to Bon Appetite to become more available to bartending pricing. Not super affordable, but we may have to get additional support.

- Risks: puts students in a weird role, and anyone who drinks and drives can come after the student who was serving. This is going to create challenges. We can do events off-campus, or just not have alcohol.
  - For a lot of us, we need to have alcohol to get people to show up.
- Groups (likely) Affected: PILP, OUTLaw, Woman's Law Caucus
- Homemade food is ok for Student Organizations to bring to events.
  - Currently, there is a food service waiver form, but we're leaning towards eliminating this
- Seeking SBA input on possibility:
  - Librarians are getting 4 new offices. Opens up 109.
    - Discussing creating a prayer space vs relaxation space.
    - Prayer: need input from the community, re: Muslim students.
      - Qibla Compass
      - Lighting
      - Timing for scheduling that would be used (ranges)
      - Pilot program for 2 weeks and see what concerns come up
    - Discussing having a "resolution in support of..."
- Alyssa is working on what will become the request to reform or renew a group. A mission statement will be required. How do you anticipate of advocating or contributing on behalf of this cohort.
- SBA needs to meet with Events Coordinators. Names: Heidi Judge, Director; Madison Hogan, Event Coordinator

2. Committee Goals

- a. What are each of our goals for the committees and how can we ensure they are cohesive and collaborative?
- b. DEI and Student Affairs collaboration on Student Listening Sessions (Megan)

3. Fall Event (Amy)

- a. Initial plans, proposal, budget, etc

4. Bylaws Change (Kathrine and Megan)

- a. Please email your proposed amended bylaws change for your role to us ASAP  
OR you can [enter it on this form.](#)
- b. As we're working on the Bylaws, we need to review a "Student Org Handbook Wishlist."
  - i. This is a running list of things that student organizations need to get started, operations, etc.

e.g Maybe 1 person from every student org must be in SBA

5. Meeting with the Deans

- a. Determine potential dates and get this on the calendar
- b. Plan an agenda of things to discuss with the deans

Need to schedule a meeting with the Deans.

- E-Board with Libby, David and John.
- Put together a list of topics to talk about in advance
- 1-2 per semester; there's questions related to tuition and it's helped for the SBA E-Board to have the big picture information for the overall law school budget, and how that plays into the tuition set up for next year

6. Other?