

## **2021 Crime Victim Law Conference**

November 11-13, 2021 | Portland, Oregon

## **COMMITMENT TO HEALTH & SAFETY**

National Crime Victim Law Institute's (NCVLI) #1 priority is the health and safety of our in-person Conference registrants, speakers, exhibitors, sponsors, contractors, volunteers and staff (collectively "attendees") of the 2021 Crime Victim Law Conference. In partnership with the Doubletree by Hilton Portland Hotel, NCVLI will adhere to federal, state and local authority guidance, as well as any venue or location-specific regulations. We will continue to monitor the evolving situation and guidelines.

### **Health & Safety Measures**

Safety measures listed below are in accordance with the CDC, state and local authority guidelines. NCVLI cannot provide specific risk levels for Conference activities. It is important to consider your personal situation and the risk to you, other attendees and staff before participating in the in-person Conference. As health and safety conditions continue to evolve, measures will evolve.

As of today, state guidance and mandates include:

- On August 11, 2021, Oregon Governor Kate Brown mandated that effective August 13, "masks will be required in all indoor public settings" regardless of vaccination.
- On August 13, 2021, Multnomah County mandated that "everyone, regardless of vaccination status, shall wear a mask in public indoor settings."
- As of August 27, 2021, Oregon Governor Kate Brown mandated that "masks will be required in most public outdoor settings — regardless of vaccination status — where physical distancing is not possible."

**In compliance with these mandates, we will require all Conference attendees to wear masks/face coverings indoors, except when actively eating or drinking.**

### **Additional Measures**

#### **NCVLI Conference Staff, Volunteers, Contractors and Hotel Staff**

- All NCVLI staff, volunteers and contractors supporting the onsite experience at the 2021 Crime Victim Law Conference will be vaccinated.
- The Doubletree by Hilton staff at the Conference location are required to complete temperature checks and answer 6 exposure related health questions prior to beginning their shift.

- The Doubletree by Hilton offers contactless sleeping room check-in for members through the [Hilton app](#).
- Public areas such as the front desk and café' are equip with glass barriers.
- NCVLI is offering an electronic experience to minimize touch points during the check-in process.
- Attendees will be provided lanyards and the ability to select badge flair to indicate comfort levels of social interaction onsite. *Ribbons are not a reflection of attendee vaccination status.*
- Whova, our conference app, will be available for event-specific safety materials and information.
- Custom signage will be placed throughout the venue indicating required health and safety protocol and recommended attendee behavior.
- All programming areas have been designed taking into consideration a variety of comfort levels.
  - In high-traffic spaces, we are designing pathways to allow for additional space for physical distancing.
  - Programming floorplans will have a varying degree of social distancing and spaced-out seating.
  - There will be reserved times between programming for standard room refreshes.

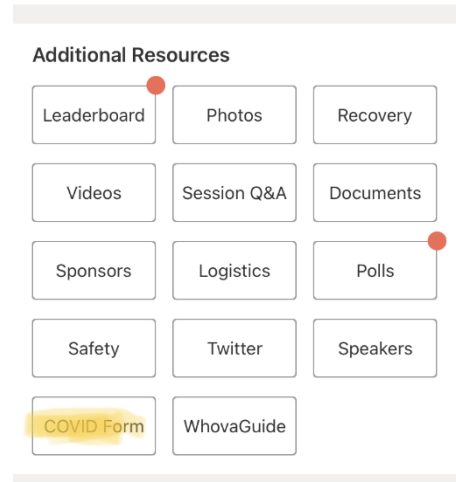
### **Food & Beverage**

NCVLI is committed to offering safe and enjoyable food and beverage services for attendees. In partnership with the Doubletree by Hilton Portland Hotel, NCVLI will abide responsible food and beverage protocols including:

- Food items will be stationed and served by an attendant via buffets. Participants will visit the buffet in order of table number to avoid congestion.
- Meeting room doors will remain open during meals.
- We will provide one (1) coffee station per 30 ppl. with disposable cups only.
- When standing in line, participants will be required to stand 6' apart and wear masks.
- Biodegradable single-use items will be used when possible
- Rolled silverware will be distributed at the buffet and only covered glassware will be utilized for water.
- Proper directional and post signage to reinforce social distancing.
- Safe seating and sanitation practices.
- NCVLI will coordinate with attendees who have registered themselves with a dietary restriction or allergy.

### Attendee Obligations and Affirmation

- Proof of COVID-19 vaccination is required for all attendees of the in-person Conference. This requirement applies equally to those who have had COVID-19.
  - Attendees who received a vaccine that requires two doses, must have received both doses.
  - For those unable to receive a vaccine due to medical reasons, please contact NCVLI directly **PRIOR** to registering for the Conference to determine attendance options.
- Attendees will be required to acknowledge and agree to NCVLI's COVID-19 Vaccine Confirmation Waiver and upload proof of vaccination to the HIPPA compliant online system, both of which can be completed in the Whova conference app. In the Whova app, scroll to the bottom of the home page to view additional resources (see image to the right). Select COVID Form to access the waiver and instructions for uploading vaccination records.



Working with the Doubletree by Hilton Portland Hotel we intend to deliver as safe of an event as we can.

### Updated Information & Questions

This is a very fluid time, and we will continue to evaluate what is needed to ensure that you are comfortable and that we meet safely. Working with the Doubletree by Hilton Portland Hotel, we intend to deliver a safe event. NCVLI will post updates in the Conference app as we get closer to the event.

If you have questions, please contact [ncvliconference@lclark.edu](mailto:ncvliconference@lclark.edu).